

NBCC Foundation Live Webinars

Instructions for registration and attendance

Once you click the link for registering, you will be directed to NBCC Foundation live webinars page. Here you will find detailed information about upcoming webinars.

REGISTERING

1. Select the webinar you would like to attend and click “Register”.
2. Once in the registration page, fill in the required fields and click “Register”. You will be announced that you registered successfully.
3. Next, you will receive a NBCC Foundation confirmation email, sent from the webinar platform “GoToWebinar”, with information on how to join the webinar.
IMPORTANT: Please make sure to check for this email also in the junk/spam folder.

ATTENDING

When preparing to attend the webinar, please refer to NBCC Foundation confirmation email and carefully follow the instructions.

4. Please notice you will need to click the link indicated in **topic 1** of the paragraph “**How To Join The Webinar**” for attending. **IMPORTANT:** please use a computer to access this link so NBCC Foundation can verify your participation.
5. From this point, the “GoToWebinar Viewer” setup will start. You will need to save it on your computer and then to choose the option “Run” to have it launched. It is recommended to login early in order to allow time for the download and set up.
6. Once attending the webinar, use the “Question Box” field to interact and ask questions.
7. After verifying your attendance, NBCC Foundation will send you, via email, a certificate for one clock hour of Continuous Education (CE) in 14 business days. **IMPORTANT: only the webinars focusing any of the GCDF competency areas are eligible as continuous education for GCDFs.**
8. When receiving this email click the link provided for accessing the electronic version of the CE certificate that you can print or save.